



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://ceo.lacounty.gov>

March 11, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS: ADVENTURE PARK
NEW WALKING PATH AND PAR COURSE
CITY OF WHITTIER
CATEGORICAL EXEMPTION – ADOPT AND ADVERTISE
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
SPECS. 6882; C. P. NO. 77514
(FOURTH DISTRICT) (4 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find the Adventure Park New Walking Path and Par Course project categorically exempt under the California Environmental Quality Act.
2. Adopt plans and specifications for construction of the Adventure Park New Walking Path and Par Course project at an estimated \$322,175 construction contract cost. Instruct the Executive Officer of the Board to advertise for bids to be received and opened on April 10, 2008, in accordance with the Instruction Sheet for Publishing Legal Advertisements.
3. Approve the appropriation adjustment of \$255,000 to fund the total project budget.

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

4. Approve the total project budget of \$610,000 for the Adventure Park New Walking Path and Par Course project, Capital Project No. (C.P.) 77514, and authorize the Director of Public Works to carry out the project.
5. Authorize the Director of Public Works to execute a consultant services agreement with the apparent Lowest Responsive and Responsible Bidder to prepare a baseline construction schedule for a \$2,000 not-to-exceed fee funded by existing project funds and to establish the effective date following Board approval.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will authorize the Department of Public Works (Public Works) to advertise for bids for construction of the Adventure Park New Walking Path and Par Course project.

Adventure Park is located at 10130 South Gunn Avenue, Whittier, California 90605. It is a neighborhood park with a service radius of 0.5 mile on approximately 15.2 acres. The Adventure Park New Walking Path and Par Course project consists of installing an 8-foot wide decomposed granite walking/exercise path with concrete curbs on both sides at the perimeter of the existing ball fields, eight picnic tables and benches, and seven adjoining par course stations with lighted bollards. In addition, the project will modify and improve the existing irrigation within the new improvement area.

On November 14, 2006, J. C. Chang and Associates Inc. (J. C. Chang) was approved by your Board to provide as-needed architectural engineering design services. J. C. Chang was selected to provide design services for the project under the as-needed contract. Plans and specifications are now completed, and we are recommending that your Board instruct the Executive Officer of the Board to advertise for bids in accordance with the Instruction Sheet for Publishing Legal Advertisements (Attachment B).

The proposed agreement with the apparent Lowest Responsive and Responsible Bidder to prepare a baseline construction schedule that conforms to the County's schedule specification is critical to successfully manage construction activities by both the contractor and the County, and a responsible contractor must be able to produce such a construction schedule. Bid specifications provide that if the apparent lowest bidder fails to complete an acceptable schedule, the Director of Public Works may return to your Board to recommend that the bidder be determined nonresponsive and recommend awarding the construction contract to the next lowest bidder, contingent on that bidder completing a baseline schedule which conforms to the County's specifications.

Sustainable Design Program

The project will support your Board's Sustainable Design Program by using locally manufactured materials, such as recycled plastic picnic tables, and using solid unit pavers instead of concrete picnic pads.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs that we provide Service Excellence (Goal 1) by improving the efficiency, quality, and responsiveness of County services to all residents. In addition to meeting this goal, these actions are consistent with Community Services (Goal 6) by improving the quality of life for residents in the community.

FISCAL IMPACT/FINANCING

The total estimated cost for the Adventure Park New Walking Path and Par Course project, including plans and specifications, plan check, construction, equipment, consultant services, and County services, is \$610,000.

Funding for the proposed project is \$355,000 funded by Fourth District Capital Project net County cost and is currently available under C. P. No. 77514 in Fiscal Year 2007-08 Capital Projects Budget. The attached appropriation adjustment (Attachment C) for \$255,000 funded by Proposition 12 Roberti-Z'berg-Harris Grant Program will be added to the project to fulfill the project funding requirement. There is no impact to net County cost.

The Project Schedule and Budget Summary are included in Attachment A.

Operating Budget Impact:

The walking path will require additional maintenance to supervise and maintain. This includes repairing irrigation, replacing curbing, and maintaining and replacing decomposed granite as necessary. We anticipate these costs to be approximately \$15,000 per year. The Department of Parks and Recreation will have sufficient appropriation in its Fiscal Year 2008-09 operating budget to cover these expenses.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contract.

The project specifications contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration of contract award, the contractor is willing to consider Greater Avenues for Independence Program/General Relief Opportunities for Work participants for future employment.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees, about Board Policy 5.135 (Safely Surrendered Baby Law) and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

Bidders will also be required to show full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

To ensure that the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, their civil litigation history, and information regarding prior criminal convictions. The information reported will be considered before making a recommendation to award.

The total project budget for the Adventure Park New Walking Path and Par Course project does not include the 1 percent Civic Art fund. In accordance with your Board's Civic Art Policy, refurbishment projects with eligible project costs of less than \$500,000 are not subject to the 1 percent Civic Art fund requirement.

ENVIRONMENTAL DOCUMENTATION

The proposed project has been reviewed and determined to be categorically exempt under the California Environmental Quality Act (CEQA) in accordance with State CEQA Guidelines, Article 19, Sections 15301, Existing Facilities, and 15303 New Construction, and the County of Los Angeles Environmental Reporting Procedures and Guidelines Appendix G, Classes 1 (f), (n), and 3 (b), adopted by your Board on November 17, 1987, because the project will involve minor alteration of existing facilities involving negligible or no expansion of use and construction of limited numbers of new, small facilities or structures. A Notice of Exemption will be filed with the Registrar-Recorder/County Clerk.

CONTRACTING PROCESS

Advertising for bids will be in accordance with the County's standard Instruction Sheet for Publishing Legal Advertisements (Attachment B). Following receipt of bids, we will return to your Board for construction contract award.

As requested by your Board on February 3, 1998, this contract opportunity will be listed on the Doing Business with Us website.

The State Labor Code requires contractors to pay prevailing wage rates to all persons employed on Public Works contracts.

Participation by Community Business Enterprises (CBE) in the project is encouraged through Public Works' Capital Projects' CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBEs.

J. C. Chang was approved by your Board on November 14, 2006, to provide as-needed architect/engineer design and design review services for various County projects for a three-year term.

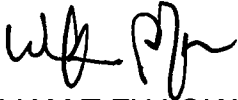
IMPACT ON CURRENT SERVICES (OR PROJECTS)

Although available park space will decrease, there will be no negative impact on current County services or projects during the performance of the recommended services. The park is currently operational and construction activities will be coordinated with the park facility to limit construction impacts to community park use and maintain safe public access during construction.

CONCLUSION

Upon approval of the recommendation, please return one adopted copy of this letter to the Chief Executive Office (Capital Projects Division), one to the Department of Parks and Recreation, and one to the Department of Public Works (Project Management Division II).

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:DLW:DL
JSE:DJT:AV:z

Attachment (3)

c: Auditor-Controller
County Counsel
Office of Affirmative Action Compliance
Department of Public Social Services (GAIN/GROW Program)

76R 352M 11/83

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

Dept's

No. 600 -08006

DEPARTMENT OF PARKS AND RECREATION

Jan. 24, 2008

AUDITOR-CONTROLLER

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

✓ 4-VOTE MATTER

✓ Fiscal Year 2007-08

FINANCIAL SOURCES:

Department of Parks & Recreation
Capital Project/Refurbishments
Adventure Park (4)
New Walking Path and Par Course
Rev.: State Proposition 12 Roberti-Z'berg-Harris
A01-CP-88-882A-65043-77514 \$255,000
Increase Revenue

\$255,000FINANCIAL USES:

Department of Parks & Recreation
Capital Projects/Refurbishments
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New Walking Path and Par Course
Building & Improvement
A01-CP-6014-65043-77514 \$255,000
Fixed Assets- B & I
Increase Appropriation

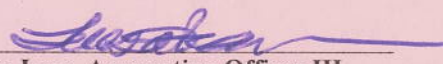
\$255,000

JUSTIFICATION: Adjustment is necessary to increase the revenue and appropriation in order to provide sufficient funds to fully fund the Adventure New Walking Path and Par Course project.

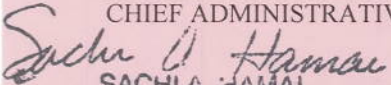
ADOPTEDBOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

27

MAR 11 2008

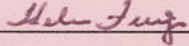
✓ 
Teresa Lam, Accounting Officer III

CHIEF ADMINISTRATIVE OFFICER'S REPORT


SACHIA HAMAI
EXECUTIVE OFFICERREFERRED TO THE CHIEF
ADMINISTRATIVE OFFICER FOR --

AUDITOR-CONTROLLER

NO: 101

✓ ACTION
RECOMMENDATIONBY 
Jan 29 2008APPROVED AS REQUESTED _____ AS REVISED _____
20
CHIEF ADMINISTRATIVE OFFICERAPPROVED (AS REVISED): 20
BOARD OF SUPERVISORS
BY _____
DEPUTY COUNTY CLERK

27 of MAR 11 2008

SEND 5 COPIES TO THE AUDITOR-CONTROLLER

March 11, 2008

ATTACHMENT A

**ADVENTURE PARK
NEW WALKING PATH AND PAR COURSE PROJECT
CITY OF WHITTIER
CATEGORICAL EXEMPTION – ADOPT AND ADVERTISE
APPROVE PROJECT BUDGET AND
APPROPRIATION ADJUSTMENT
SPECS. 6882; C. P. NO. 77514**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Project Program	Completed*
Design	07/09/07*
Contract Execution	11/09/07*
Construction Documents	12/20/07*
Jurisdictional Approvals	
Construction Bid and Award	06/03/08
Construction	
Substantial Completion	11/24/08
Acceptance	01/14/09

*Indicates completed activity.

II. PROJECT BUDGET SUMMARY

Budget Category	Project Budget
Construction	
(a) Construction	\$ 322,175
(b) Change Order Contingency	<u>48,325</u>
Subtotal	\$ 370,500
Equipment	-0-
Plans and Specifications	\$ 50,000
Consultant Services	\$ 4,000
Miscellaneous Expenditures	\$ 9,718
Plans Check and Jurisdictional Reviews	\$ 5,000
County Services	\$ 170,782
TOTAL	\$ 610,000

March 11, 2008

ATTACHMENT B

**ADVENTURE PARK
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PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish once a week for two weeks in a weekly newspaper or ten times in a daily newspaper. Forward three reprints of this advertisement to Architectural Engineering Division, Department of Public Works, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803-1331.

**OFFICIAL NOTICE
INVITING BIDS**

Notice is hereby given that the Director of Public Works will receive sealed bids for furnishing, materials, labor, and equipment required to complete construction for the following work:

<u>SD</u>	<u>SPECS</u>	<u>PROJECT</u>	<u>BID DOC.</u> <u>FEE</u>	<u>DATE OF BID</u> <u>OPENING</u>
4	6882	Adventure Park New Walking Path and Par Course 10130 South Gunn Avenue Whittier, CA 90605	\$25	04/10/08

Copies of the project manual and drawings may be obtained at the Cashier's office, Department of Public Works, 900 South Fremont Avenue, Mezzanine Floor, Alhambra, California 91803, for the fee stated above. For bid information, please call (626)-458-2563. Each bid shall be submitted on the required form, sealed, and filed at the Cashier's office no later than 10:45 a.m. on the date indicated. Bids will be publicly opened, examined, and declared by Public Works at 11 a.m. on this date in Architectural Engineering Division Conference Room, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803.

Bids must conform to the drawings and project manual and all bidding requirements. This project requires the prime contractor to possess a B license classification at the time of bid submittal. The contractor should verify to his/her satisfaction that he/she holds the correct license for this type of project.

PREBID CONFERENCE

The Public Works' Project Management Team will hold a prebid conference at 10 a.m. on March 18, 2008, at the project job site to provide information on the project, bidding process, and answer any questions that the potential bidders may have. For further directions, please contact David Asato with the Public Works' Project Management Team at (626) 458-2586.

OTHER INSTRUCTIONS

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts, as defined in Section 2000 of the Public Contract Code, to contract with Community Business Enterprises.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical errors and discrepancies in bids submitted in the public's interest.

Si necesita información en español, por favor llame al Telefono (626) 458-2563.



Upon 72 hours notice, Public Works can provide program information and publications in alternate formats or make other accommodations for people with disabilities. In addition, program documents are available at our main office in Alhambra (900 South Fremont Avenue), which is accessible to individuals with disabilities. To request accommodations ONLY, or for more ADA information, please contact our departmental ADA Coordinator at (626) 458-4081 or TDD (626) 282-7829, Monday through Thursday, from 7 a.m. to 5:30 p.m.



Con 72 horas de noticia, el Departamento puede proveerle información y publicaciones sobre el programa y formatos alternativos o hacer adaptaciones para incapacitados. Además, documentación sobre el programa está disponible en nuestra oficina principal en Alhambra (900 South Fremont Avenue), la cual es accesible para individuos con incapacidades. Para solicitar adaptaciones SOLAMENTE, o para mas información del ADA, pongase en contacto con nuestro Coordinador del ADA del departamento al (626) 458-4081 o TDD (626) 282-7829, de lunes a jueves de las 7 a.m. a 5:30 p.m.

By order of the Board of Supervisors of the County of Los Angeles, State of California,
dated March 11, 2008.

Specs. 6882

SACHI A. HAMAI, EXECUTIVE OFFICER
OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES

March 11, 2008

ATTACHMENT C

**ADVENTURE PARK
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CITY OF WHITTIER
CATEGORICAL EXEMPTION – ADOPT AND ADVERTISE
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